

How to Use our Customizable Form Pieces

Desktop Instructions:

If you do not already have Adobe Reader, please download: <https://acrobat.adobe.com/us/en/acrobat/pdf-reader.html>

Open the file with **Adobe Acrobat Reader DC**

Click on the text like to edit and type over existing text. You will be able to distinguish the edible fields because they will appear as light purple boxes, once you click, the purple box will disappear and leave you with a blinking cursor.

See Examples:

Editable Text Field:



Editing Mode:



When you are finished editing the boxes, click on: File -> Save As... and name the file whatever you like. Then print your file!

On IOS Device:

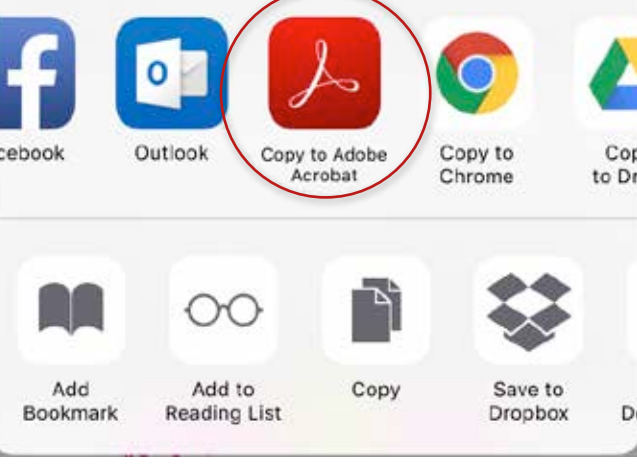
Download the Adobe Acrobat Reader app:



Click on the **Share** Icon:

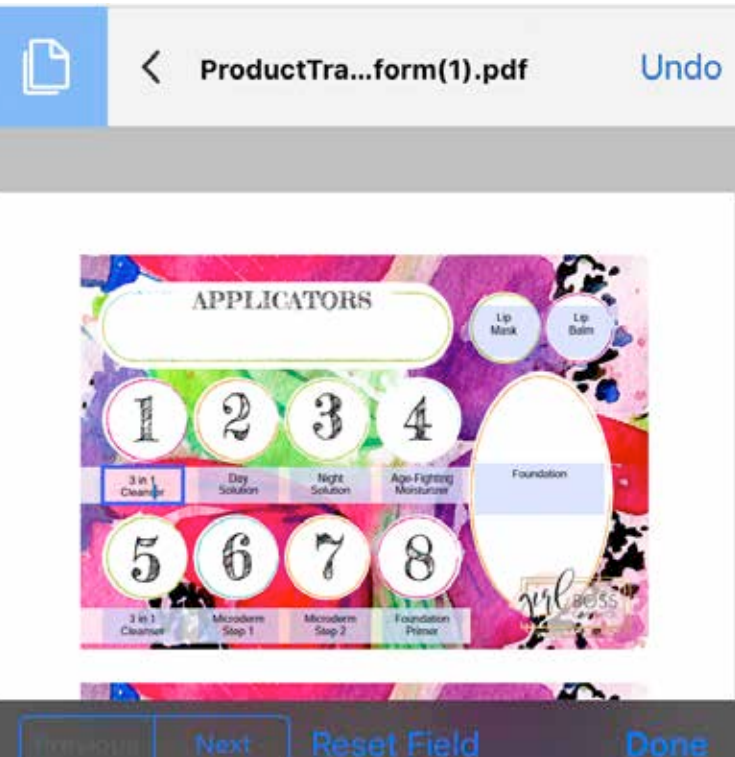


Select the **Copy to Adobe Acrobat App**:

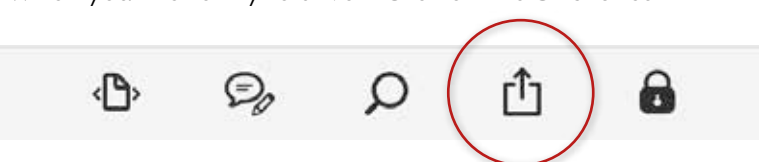


The file will open. Click on the text like to edit and type over existing text. You will be able to distinguish the edible fields because they will appear as light purple boxes, once you click, the purple box will disappear and leave you with a blinking cursor. See example below.

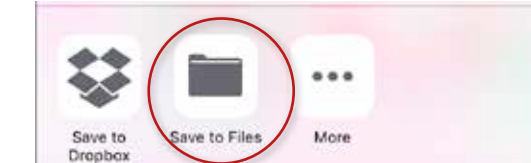
When you are finished editing the boxes, click "**Done**".



When you are ready to save - Click on the **Share** Icon.



Select the **Save to Files** Folder.



Then select either a folder **On My iPhone**, or in your **iCloud Drive**. Then go to that location and your saved file will be there. Then you can print your file!

